



As of: January 9th, 2013

School 3D Printing Protocol and Policy Agreement

3D Rapid Prototyping, Inc. (3DRPinc) is a service bureau that provides printed 3D models for commercial and educational customers. Because of past issues that we have had with many student models and their expectations we have written this School 3D Printing Protocol and Policy Agreement.

All students that wish to use our print services must read and sign this agreement before we will consider printing their 3D Models.

1. Files are sent through our website typically through our YouSendIt link. www.3drp.com, "Upload Files" and you'll find the link. Please provide full student name and phone number as the email address alone is most times insufficient for identifying the student to the file.
2. No file should be submitted without first running the file through the Magics platform available at SCI-Arc or an independent STL editor, recognizing issues with the file and correcting the errors. (Some errors can only be corrected in the native platform it was created in.) The file should be again reviewed by the student for errors prior to sending a file. The file format to send for color is ZPR. For monochrome, it is STL. **3DRPinc will take no responsibility for the integrity or ability of the file(s) submitted to be able to print a useful model as well as notifying you that your file(s) do not meet these requirements.**
3. This signed off form will be submitted with the file. Only files with this signed off form attached will be reviewed. (Read, Sign off, scan, save as a PDF and submit.)
4. The order which 3DRP, Inc. chooses for priority is the time & date in which the file came, file quality and/or printability. The final decision on print order will be credit card information submittal. Any resubmitted files will be treated as if they are a first time submission and be placed in our print order as such; this means they will not be moved back up to their original spot.
5. If the file has been accepted by 3DRP, Inc. as acceptable to print, a quote will be returned to the student along with a request for credit card information. Since our student services are to help SCI-Arc with overflow, our commercial customers have priority. 3DRP recommends that you do not assume that your model will be printed on time until you are notified that we are printing your model (As said below, 3DRP does not charge until we are "done" with your model).
6. 3DRP, Inc. prints at \$13.00 per cubic inch for students. Since 3DRPinc is not a school, we typically cannot allow for students to remove their models from the printer unless previous arrangements are made on an individual basis. 3DRPinc charges a minimum of \$35.00 to excavate. Some are more, depending on how long it takes to excavate. 3DRPinc is a professional model maker and uses the highest quality of work methodology and standards; however some breakage is common to occur as student models are typically fragile. So, the minimum thickness for a model should be .1" That will help reduce those kinds of issues. We also offer and quote for CA dip (cyano-acrylate) glue infiltration at \$.16 (16 cents) per square inch. This can bring out colors as well as harden the model all at the same time for cosmetics and strength. The consistency can vary depending on the geometry and coloration, itself.
9. **There are no discounts offered for breakage and/or color or texture inconsistencies.** We are printing at well below the rates we charge commercial customers. We can help you get your model back together again or give you some support materials like powder and/or glue to help you do it yourself. But we are not responsible for your file or design. The concept is to get your model done in time for you to get graded. We will do our best to meet your timeline however sometimes we are not able to.
10. Credit Cards will not be charged until the model(s) is /are considered "done" by 3DRPinc. "Done" can be anywhere from complete and perfect to; there is / are breakage or coloration imperfections, etc....

I have read and understand all the above: Print Name, Date, and Sign
